

CARS PICKED UP WITHOUT A WORK ORDER

Train Job Identification

Conductor

Sheet
of

[illegible]

INSTRUCTIONS

WHEN TO RECORD INFORMATION: Information covering activity of cars not listed in the work-order must be recorded in this form.

HOW TO RECORD INFORMATION:

On line one from left to right record:

- *Car Initial and Number
- *L for load or E for empty
- *Pick up location

EXCEPTION: If set out equipment is made without a work-order, and that equipment was out of a yard, write "ON TRAIN" Instead of pick up location.

- *If also set out – Set out Location data

On line two from left to right record:

- *If picked up from interchange – Reporting Marks of delivering carrier.
If picked up from industry write "IND"

- *One of the Pick Up Status Codes below if applicable.

CP – CONSTRUCTIVE PLACEMENT
RR – RAILROAD CONVENIENCE
NC – NEW CAR

- *One of the Set Out Status Codes below if applicable

CP – CONSTRUCTIVE PLACEMENT
RR – RAILROAD CONVENIENCE
BO – BAD ORDER
SB – SET BACK